

Planning & Development Committee Meeting of Witney Town Council



Tuesday, 15th July, 2025 at 6.00 pm

To members of the Planning & Development Committee - G Doughty, J Aitman, J Doughty, G Meadows, R Smith and D Temple (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes (Pages 4 - 10)

a) To adopt and sign as correct the minutes of the Committees held on 3 June and 24 June 2025.

b) Matters arising from the minutes of 3 June and 24 June 2025

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Planning Applications** (Pages 11 - 13)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

6. **Application for a new Pavement Licence - The Three Horseshoes, 78 Corn Street, Witney - W/25/00681/PAVLIC** (Pages 14 - 17)

To note the Pavement Licence Application for (Address) under the Business and Planning Act 2020. Given the short statutory timescale for Witney Town Council to respond, by prior agreement of West Oxfordshire District Council, documents were circulated electronically for the consideration of members of this Committee and the responses collated.

Witney Town Council submitted a No Objection response to West Oxfordshire District Council.

7. **Planning Decisions** (Pages 18 - 19)

To receive and consider a schedule of planning decisions from West Oxfordshire District Council.

8. **Witney Traffic Advisory Committee Minutes** (Pages 20 - 27)

To receive the minutes of the Witney Traffic Advisory Committee meeting held 24 June 2025.

9. **West End Permit Scheme - Informal Consultation** (Pages 28 - 31)

To receive and consider correspondence from Oxfordshire Country Council in relation to an informal consultation for a proposed residents permits scheme.

10. **A40 Eynsham Park & Ride to Wolvercote project update** (Page 32)

To receive notification of from Oxfordshire Country Council on the progress of the scheme.

11. **WODC - Preferred Policy Options Paper Consultation**

To receive and consider the preferred West Oxfordshire Local Plan 2041 policy options paper from West Oxfordshire District Council.

The strategy indicates that this would be the final opportunity for Parish & Town Council to feed into the consultation prior to it moving to the next stage later year with the publication of the agreed draft ahead of submission to the independent examiners.

Details can be found at:

https://yourvoice.westoxon.gov.uk/en-GB/folders/your-plan-for-the-future?mc_cid=b963eab6bd&mc_eid=39c590fec9



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